



BYLAWS

ARTICLE I

Name, Purpose

Section 1: The name of this association shall be: Central Valley Mayors' Committee for the Partnership and Advocacy of People with Disabilities.

Section 2: The purpose of this association shall be to create and foster attitudinal and physical conditions that promote the acceptance and employment of people with disabilities in the Central Valley area.

ARTICLE II

Principal Office

Section 1: The principal office for the transaction of business for this association is fixed and located in Fresno, California.

Section 2: The Executive Committee may at any time or from time to time change the location of the principal office or meeting sites within the Fresno/Clovis metropolitan area.

ARTICLE III

Membership

Section 1: The membership of this association shall be open to anyone who:

- a. Acts in accordance with ARTICLE I, Section 2.
- b. Completes the application process.
 1. Pays the appropriate membership dues.
 2. Abides by the Code of Ethics.

Section 2: There shall be two membership categories:

- a. Individual membership.
- b. Corporate membership.
 1. Up to three representative employees.

Section 3: Guests and non-members may attend meetings.

ARTICLE IV

Executive Officers

Section 1: The Executive Officers shall consist of the following elected individuals:

- a. Chairperson.
- b. Secretary.
- c. Treasurer.
- d. Chairperson-Elect.
- e. Immediate Past Chairperson.

Section 2: Criterion for Executive Officers

- a. Member acting in accordance with ARTICLE III, Section 1.
- b. Minimum meeting attendance of six (6) months within the preceding year of office.
- c. Computer proficiency.
- d. Strong verbal and written communication skills.
- e. Active participation in events.

Section 3: Elected officers shall serve a one (1) year term.

ARTICLE V

Duties of Officers

Section 1: Chairperson

- a. Shall preside at all meetings of the Central Valley Mayors' Committee for the Partnership and Advocacy of People with Disabilities.
- b. Shall appoint members (after soliciting volunteers from the general membership) to ad hoc and continuing committees as necessary or appropriate for carrying out the activities of the association.
- c. Shall serve as primary liaison between this association and the Mayors' offices and other committees and agencies.

Section 2: Secretary

- a. Shall keep a record of all Executive and General Committee meeting proceedings.
 1. Shall provide a draft copy of meeting minutes to the Executive Officers at the following Executive Committee meeting.
- b. Shall distribute notices of upcoming meetings no less than seven (7) days prior to the meeting.
- c. Shall maintain an updated membership roster.

Section 3: Treasurer

- a. Shall receive and keep a complete and accurate accounting of all funds received and expended by the association.
- b. Shall provide to the membership at its regular monthly meetings, a Treasurer's report of income and expenses for the preceding month and for the year-to-date.

Section 4: Chairperson-Elect

- a. In the absence of the Chairperson, the Chairperson-Elect shall preside at meetings of the Central Valley Mayors' Committee for the Partnership and Advocacy of People with Disabilities.
- b. In the absence of the Chairperson, the Chairperson-Elect shall carry out all other tasks and responsibilities of the Chairperson.

Section 5: Immediate Past Chairperson

- a. Acts in an advisory role to the Executive Officers.
- b. May act on behalf of the Executive Officers in their absence.

**ARTICLE VI
Meetings**

Section 1: Executive Committee

- a. Shall consist of the five (5) elected officers listed in ARTICLE IV, Section 1.
- b. Shall set the dates, place(s) and times of association meetings.
- c. Shall have the power to conduct, manage and control the affairs/business of this association.
- d. Implement rules and regulations consistent with the Law and Bylaws.
- e. Shall develop short term and long range planning and goals.
- f. Shall meet at minimum one time per quarter with additional meetings scheduled as required.
- g. Vacancies shall be filled by Executive Committee appointment, and confirmed by the General membership.
- h. Shall accept nominations for Executive Officers from the members prior to its December meeting.

Section 2: General Committee

- a. Meetings of the association's membership shall be held monthly.
- b. The Executive Committee shall present the slate of nominees for Executive Officers at the December meeting.

**ARTICLE VII
Voting**

Section 1: The association's membership is entitled to voting privileges.

- a. An individual member is allowed one vote.
- b. A corporate member is allowed up to three (3) votes, one vote per representative employee.

Section 2: Executive Committee Quorum

- a. Shall be three (3) Executive Committee members.
- b. Association business shall not be conducted in the absence of a quorum.
- c. Association transactions become effective immediately upon an affirmative vote.

Section 3: General Committee Quorum

- a. For association transactions at a general monthly meeting, a quorum shall consist of no less than three (3) Executive Officers and five (5) members.

- b. Association transactions become effective immediately upon an affirmative vote.

Section 4: Non-members have no voting privileges.

ARTICLE VIII Committees

Section 1: The Chairperson may establish other such standing and special committees as deemed necessary. An Ad Hoc Committee will be maintained until completion of the task assigned or disbanded by the Chairperson.

ARTICLE IX Elections

Section 1: Elections will be held for Executive Officers, at the December General Committee meeting.

ARTICLE X Finances

Section 1: Finances shall be based on a January 1st through December 31st fiscal year.

Section 2: Determination of a dues schedule shall be at the discretion of the Executive Committee.

1. Changes to the dues schedule become effective immediately upon an affirmative vote.

Section 3: Signature Authority

- a. Disbursements from association accounts must have prior Executive Committee authorization.
- b. Treasurer shall have signature authority for any checking and/or savings account(s) of the association.
- c. The Treasurer and another Executive Officer shall have signature authority.

Section 4: Reimbursement

- a. Upon approval of the Executive Committee, necessary expenses incurred by members of the association shall be reimbursed from the treasury.

Section 5: No member of the association now or hereafter elected acting in accordance with the Law and Bylaws shall be personally liable to its creditors for any indebtedness or liability, and any and all creditors shall look only to its assets for payment.

ARTICLE XI Amendments

Section 1: The Executive Committee shall have the power to make, alter, amend, and repeal the Bylaws of this association in accordance with ARTICLE III, Section 1.

Section 2: Any member of the association may propose amendments to the Bylaws.

- a. Requests to amend the Bylaws shall be submitted in writing.

- b. The Executive Committee shall review Bylaw amendment requests.
- c. The proposed amendment shall be placed on the written agenda for the next General meeting of the association's membership.

Section 3: Adoption of any amendment to these Bylaws shall require action consistent with

ARTICLE VII

Voting.

The 2009 Executive Officers, certify that the above Bylaws were approved by members of the Central Valley Mayors' Committee for the Partnership and Advocacy of People with Disabilities at its General Meeting in 2009.